

NOTES

Meeting:	Saltash Town Team - Guildhall
Date and Time:	Monday 11 August 2025 - 5.30 pm

Present:	Title/Representing:
C Bailey (CB)	CEPL12
H Frank (HF)	Cornwall Council
S Gillies (SG)	Chairman of Town Vision
K Johnson (KJ)	Cornwall Council
S Miller (SM)	Chamber of Commerce
B Samuels (BS)	Saltash Town Council
B Stoyel (BS)	Saltash Town Council

Apologies for absence: R Bickford, P Cador, M Richardson and C Thomson
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Item	<u>Key / Action Points:</u>	Action by:
33	<p><u>Apologies.</u></p> <p>Apologies were received from Cornwall Councillor Paul Cador, Consultant Mel Richardson, Richard Bickford CEPL12.</p>	
34	<p><u>Health and Safety Announcements.</u></p> <p>The Chairman informed those present of the actions required in the event of a fire or emergency.</p>	
35	<p><u>To elect a Vice Chairman.</u></p> <p>The Chairman informed the group that no nominations for Vice Chairman had been received.</p> <p>It was proposed by Councillor B Stoyel, seconded by SM to nominate Councillor B Samuels.</p> <p>No further nominations were received.</p> <p>Following a vote it was resolved to appoint Councillor B Samuels as Vice Chairman.</p>	
36	<p><u>Public Questions - A 15-minute period when members of the public may ask questions of the Saltash Town Team.</u></p> <p>None received</p>	
37	<u>To receive the notes of the Town Team</u>	

	<p><u>meeting held on 19 July 2025 as a true and correct record.</u></p> <p>SM asked for it to be noted that the agenda states the notes were from the Town Team meeting held on 19 July 2025, however, the meeting took place on 19 June 2025.</p> <p>Further to that, SM asked for it to be noted that he is representing Chamber of Commerce not Saltash Town Council.</p> <p>It was proposed by Steve Miller, seconded by Councillor B Stoyel and resolved that the notes of the last meeting are a true and accurate record with the amendments.</p>	
38	<p><u>To receive the latest Town Team funding statement and consider any actions.</u></p> <p>The funding statement and available S106 ringfenced funds was noted.</p>	
39	<p><u>To receive an update on stage two of the Fore Street Regeneration project and future funding opportunities considering any actions and associated expenditure.</u></p> <p>The Chairman informed members that due to apologies received from Mel Richardson there is no update on on the progress of the data assimilation from Stage one of the Fore Street regeneration project.</p> <p>Cornwall Councillor Hilary Frank informed the group that the outcome of TRIP funding application is due later this week, however, there has been a large volume of applications received.</p> <p>The Chairman reminded the group of approximate costs to run four additional markets from September – December 2025.</p> <p>Members discussed the possibilities of monies being generated by charging the stall holders, however it was noted that this charge would not cover the costs to hold the additional four markets in its entirety.</p> <p>Members discussed the number of stalls, with Members asking if each market is at full capacity. The Chairman confirmed that several traders</p>	

have a double pitch which could give the impression the market is not full.

The group discussed alternative funding avenues.

Councillor Brenda Samuels offered to investigate other funding streams, such as CIL funding from the Treledan development.

Cornwall Councillor Keith Johnson emphasised the need for the markets to be sustainable long term and at least break even.

Members discussed the increased footfall for existing traders on Fore Street and of the need for stalls to differentiate from existing shops. The Chairman to reiterate this to Diverse Events.

A venue for an indoor market is being explored. Members discussed the cost of road closures. The Chairman will enquire with Diverse Events as to why the cost is so high and report back to the group.

The group discussed other possible locations such as Belle Vue West car park or having the market stalls located around the town in locations such as outside Superdrug, the sorting office and the Banking Hub.

Cornwall Councillor Hilary Frank will approach Cornwall Council to enquire about the cost of closing Belle Vue West car park. The Chairman will investigate how the market could be spread across the town centre to save on road closure costs.

Members agreed on the importance of continuing the markets through September, October, November, and December. However, there will be no markets held in January or February.

TRIP funding will be utilised to cover the cost of the markets, if successful.

If not successful, TT are to consider asking the s106 officer if the cost can be allocated to the ringfenced funds. However, the future of the markets at the end of 2025 will need to be covered by the traders to make the markets sustainable going forward.

40	<p><u>To receive an update on the Saltash promotion project and consider any actions and associated expenditure.</u></p> <p>Cornwall Councillor Hilary Frank and CB updated members on the progress with the project.</p> <p>There have been several delays due to summer holidays and workloads. There are still inaccuracies with several locations on the map and text provided to the designer has not yet been added.</p> <p>Cornwall Councillor Hilary Frank confirmed there is no deadline in terms of using the S106 Waitrose funding.</p> <p>The Chairman asked to be informed of the next working group meeting so he can attend.</p>	
41	<p><u>To consider longer term goals/ambitions.</u></p> <p>The Chairman informed the group that following the positive ideas session it's now the time to be looking at future projects, in line with the groups Terms of Refence.</p> <p>This will be a standing item on future agendas.</p> <p>Members discussed the boundary lines of the town centre, as defined by the Neighbourhood Plan which restricts S106 funding being used in places such as Victoria Gardens. However, members acknowledged there is other funding available which could be used in other areas in the town.</p> <p>Cornwall Councillor Hilary Frank will raise the town centre boundary restriction with the appropriate committee at Cornwall Council.</p> <p>Councillor B Samuels will investigate a list of funding available and the restriction on the Neighbourhood Plan boundary.</p>	
42	<p><u>A.O.B</u></p> <p>The Chairman asked a member of the public, Lindsay Endean from Saltash Studios if she felt the market days were having a positive impact on trade.</p>	

	Lindsay Endean felt the market days were having a very positive impact and she is planning to run markets at Saltash Studios through until Christmas.	
43	<p><u>Date of Next Meeting: 13 October 2025 at 5.30 p.m.</u></p> <p>Date of Next Meeting: 13 October 2025 at 5:30pm.</p> <p>Members noted the dates of future meetings</p> <ul style="list-style-type: none"> • 13 October 2025 • 8 December 2025 • 9 February 2026 • 13 April 2026 <p>End of Meeting: 6.37pm</p>	